



Galway Central School District
Board of Education Organizational/Regular Meeting

MINUTES

Thursday, July 10, 2014
6:30 P.M.

1. MEETING WAS CALLED TO ORDER BY THE DISTRICT CLERK

2. ATTENDANCE

Board Members Present: Jay Anderson, Thomas Rumsey, Laura Sakala, Joan Slagle

Board Members Absent: Anita Crawford, Melodye Eldeen (Vice-President)

Others Present: Tim Hilker, School Business Administrator; Christine DeCristofaro, CSEA President; Terry and Arlene Ostrander, Community Members; Nadine DesPres, PTSA President

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

4. ADDITIONS/REVISIONS TO THE AGENDA

The appointment of Kurt Redman to Summer Curriculum work was added to the agenda.

5. PUBLIC COMMENT ON AGENDA ITEMS

Terry Ostrander, Galway Community Education Foundation Member talked about Use of the School Facilities Policy and Regulation with the Board.

6. ADMINISTRATION/CERTIFICATION OF OATH OF OFFICE TO BOARD MEMBERS

An Oath of Office was signed by each Board member and returned to the District Clerk for certification.

7. BOARD PRESIDENT ELECTION

- Jay Anderson nominated Dennis Schaperjahn as a candidate for the Office of Board President.
- Dennis Schaperjahn accepted the nomination.
- Motion was made by Jay Anderson, second by Joan Slagle to elect Dennis Schaperjahn as President of the Board of Education for the 2014-15 school year.
All voted aye to approve the motion. Motion Passed 5-Yes 0-No
- Dennis thanked everyone for their support. Congratulations were extended to him.
- Thomas Rumsey was thanked for his hard work and dedication as Board President last year.
- Dennis Schaperjahn assumed the position of Board President and conducted the remainder of the meeting.

8. BOARD VICE-PRESIDENT ELECTION

- Thomas Rumsey nominated Melodye Eldeen as a candidate for the Office of Board Vice-President.
- Melodye Eldeen was not present to accept the nomination.
- Motion was made by Thomas Rumsey second Dennis Schaperjahn to elect Melodye Eldeen as Vice-President of the Board of Education for the 2014-15 school year.
All voted aye to approve the motion. Motion Passed 5-Yes 0 No
- Dennis Schaperjahn was thanked for his hard work and dedication while serving as Board Vice-President last year.

9. APPOINTMENTS

Motion was made by Laura Sakala, second by Thomas Rumsey to approve the following appointments. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

Attendance Officers	Cindy Colby, Carol Sniezyk	
Deputy Tax Collector	Ballston Spa National Bank	
Purchasing Agent	Tim Hilker	
Records Management Officer	Tim Hilker	
Records Access Officer	Linda Casatelli	
Title IX Coordinator	Linda Jackowski	
Section 504 Compliance Officer	Linda Jackowski	
Home School Liaison	Linda Jackowski	
Dignity for All Students Act Compliance Officer	Brita Donovan, Linda Jackowski	
District Treasurer	Tiffany Armitage	
Deputy Treasurer	Shannon Shine	
School Physician	Saratoga Family Health Center	
External Auditor	West & Co.	
Data System Administrator	Scot Carpenter-BOCES	
Chief Information Officer	Lisa Marcellus-BOCES	
Student Activity Accts. Deputy Treasurer	Linda Casatelli	
Student Activity Accts. Treasurer	Barbara Agresta	\$1,200
Asbestos Designee	Michael Sherman	\$1,000
Water Treatment Analyst	Michael Sherman	\$1,000
Water Operator & Responsible Charge	Joseph Whalen	\$50/hour
Claims Auditor	Barbara Sleight	\$25/hour
District Clerk	Linda Casatelli	\$3,600
Tax Collector	Tracy Killeen	\$4,100
Medicaid Billing Clerk	Barbara Agresta	\$3,000
Custodian of Voting Machines	Beth Ruman	\$150
Chairperson/Chief Inspector School Elections	Ruth Gerardi	\$10/hour
Board of Registration–School Elections	Ruth Gerardi, Doris Tretiak	\$10/hour
	Janet VanRijsewijk, Pauline Muth	

10. APPOINTMENT OF SCHOOL ATTORNEY

Motion was made by Thomas Rumsey, second by Laura Sakala to approve a one month extension with the law firm of Whiteman Osterman and Hanna, 2013-14 School Attorney, until a School Attorney is appointed for the 2014-15 school year effective August 1, 2014.

All voted aye to approve the motion. Motion Passed 5-Yes 0-No

Motion was made by Thomas Rumsey, second by Laura Sakala to approve the School Attorney appointment below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

Resolved that the Galway Central School District appoint the firm of Girvin Ferlazzo, PC as the District's Legal Council (School Attorney) for one year effective August 1, 2014 - June 30, 2015 at an annual retainer of \$25,000 per year pro-rated and authorize the Superintendent of Schools to sign a retainer agreement on behalf of the District.

11. DESIGNATION OF THE FOLLOWING:

Motion was made by Laura Sakala, second by Jay Anderson to approve the designations below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

The board asked that Bruce Rowledge, School Insurance Agent, attend a board meeting to provide the board with a general insurance overview and information regarding insurance for Board members. Mr. Rumsey handed out a list to Mr. Shine and the Board of items he would like provided. For example, information on what the Chamber Singers do, what the Marine Biology Club does, etc.

- School Insurance Agent – Bruce Rowledge
- Official Newspaper – Daily Gazette
- Official Bank Depository – Ballston Spa Nat'l Bank, Chase Manhattan Bank, NBT Bank, NY CLASS
- Board of Education Meetings and Work Sessions begin at 6:30 PM in the High School Library with the exception of the July 10th Strategic Retreat which begins at 9:00 AM at the Scotch Church on Route 67 in Galway and those noted below.

2014-15 Board Meeting/Work Session Schedule:

July 10	Organizational/Regular meeting
July 19	Strategic Retreat 9AM Scotch Church
August 14	Work Session
August 28	Meeting
September 11	Work Session
September 25	Meeting
October 16	Meeting
November 13	Meeting
December 11	Meeting
January 8	Work Session
January 22	Meeting
February 12	Work Session
February 26	Meeting
March 12	Work Session
March 26	Meeting
April 21	Meeting at 8 AM to vote for BOCES Budget & Board Members
April 23	Meeting
May 14	Work Session
May 19	Meeting (BUDGET VOTE) 10 AM-9 PM, Auditorium Lobby
June 11	Work Session
June 25	Meeting
July 9, 2015	Organizational/Regular Meeting

- Committee Memberships for 2014-15:

Committee of Special Education Full Committee

Chairperson/Administrator – Linda Jackowski
 Alternate Chairperson – Andrew Huszar
 Psychologist – Andrew Huszar
 Physician – Saratoga Family Health Center
 Classroom Teacher of Child Being Reviewed
 Special Education Teacher of child Being Reviewed or as Assigned
 Parent Representative – Mary Bramer (as required)
 Parent of Child Being Reviewed
 Others as Deemed Appropriate

Committee on Special Education – Subcommittee

Chairperson – Linda Jackowski
 Alternate Chairpersons – Andrew Huszar, Shannon Britten
 Classroom Teacher of Child Being Reviewed
 Parent of Child Being Reviewed
 Others as Deemed Appropriate

Committee on Preschool Special Education

Chairperson – Linda Jackowski
 Designee authorized to sign preschool STAC Forms – Linda Jackowski
 Alternate Chairperson – Andrew Huszar
 County Representative – As Appointed by the County – Lesley Monaco/ Pam Buchner
 Evaluator of Child as Appropriate
 Preschool Teacher or Provider as Appropriate
 Parent Representative – Mary Bramer (as required)

12. AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

Motion was made by Thomas Rumsey, second by Laura Sakala to approve the authorizations below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

- certify payrolls
- approve attendance at conferences, conventions, workshops, etc. for all employees
- apply for special state and federal funds
- approve budget transfers up to \$15,000
- represent the district in matters pertaining to school breakfast/lunch/milk programs:
 Resolved that the Galway CSD Board of Education delegates to the Chief Administrative Officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.
- Execute annually renewed contracts.
- Execute BOCES contracts
- Purchase and Consult Professional Services
- Employ temporary, part-time or substitute personnel.

13. OTHER ITEMS

Motion was made by Thomas Rumsey, second by Laura Sakala to approve the other items below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

- Establish mileage and meal reimbursement – the most current IRS rate
- Establish the following petty cash funds:
 \$100 School Lunch Program, \$100 Transportation Department, \$50 Business Office
- Continue to purchase the following bonds:
 \$1,000,000 for the Tax Collector and District Treasurer
 \$ 500,000 for the Deputy District Treasurer
 \$ 50,000 for the Student Activity Accounts Treasurer
- Establish the following hourly pay rates:

Substitute Teacher Aide	\$ 8.50
Substitute Cafeteria	\$ 8.86
Substitute Monitor	\$ 8.50
Substitute Bus Driver	\$16.01
Substitute School Secretary	\$14.00
Substitute Secretary to CSO	\$18.00
Substitute Custodian/Cleaner	\$12.47 (\$11.11/hour last year)
Substitute Automotive Repairer	\$14.00
Substitute Nurse	\$14.00
Instructional Tutor	\$22.00
Certified Substitute Teacher	Per Substitute Agreement

Custodial & vehicle driver rates for school-related & non-school related user groups:
 Non-School Group Custodial Rate - \$25/hour (2 hour min.), Driver Rate - \$20/hour
- Establish mileage rate for bus user groups \$1.25/mile
- Re-adopt all Policies, Regulations and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's free and reduced price meal or special milk policy statement for the next school year which sets forth the conditions that the school must follow in order to participate in this program.
- Establish 2014-2015 food prices as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary School	\$1.45	\$2.20
Junior/Senior High School	\$1.70	\$2.35
Adults	\$2.20 (Includes Tax)	\$3.95 (Includes Tax)
Student Milk \$.60 / Adult Milk \$.70		

It was stated that Amy Trigg is doing an outstanding job as Cafeteria Manager. The Board talked about some sort of recognition for her and for others in the future so employees know that they are appreciated.

Christine DeCristofaro, CSEA Union President, commented that the Substitute Custodian/Cleaner rate of \$11.11 per hour was increased to \$12.47 per hour and that the District just hired full-time Cleaners at a rate of \$11.11. She felt that substitutes should not make more than regular employees and that it is not fair to them. It was also noted that the Substitute Secretary rate of \$14.00 per hour (same rate as last year) is more than what one of our full-time secretaries is being paid. Mr. Shine will look into the matter further.

14. NEW BUSINESS

Motion was made by Laura Sakala, second by Jay Anderson to approve the class trip below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

The Board wanted to make sure that no children are left behind if they cannot afford to go. Mr. Shine ensured that this is not the case at Galway and opportunities are available to all students and no child is left behind.

Approve a Junior Class trip to Salem, MA on Thursday, October 9, 2014 to see the play "Cry Innocent", visit the House of Seven Gables, take a harbor tour aboard the Schooner Fame and see other sites. Brown Coach will provide transportation and will leave the high school at 5 AM and return at approx. 9:30 PM. The cost is \$80 per student and parent chaperone.

Motion was made by Thomas Rumsey, second by Joan Slagle to award the bid below. All voted aye to approve the motion. Motion Passed 5-Yes 0-No

Resolved that the Board of Education of the Galway Central School District award a bid to Noonan Leasing LLC, 227 Noonan Road, Fort Johnson, NY 12070 for the purchase of three (3) used 72-passenger school buses in the amount of \$32,500 each and one (1) used 22-passenger school bus in the amount of \$9,300 as per the attached. No other bids were received. Bids were publicly opened and read on July 9, 2014.

Motion was made by Thomas Rumsey, second by Jay Anderson to table the 2nd reading and adoption of Public Use of School Facilities Policy #1500 and Public Use of School Facilities Regulation #1500R until the next meeting.

All voted aye to approve the motion. Motion Passed 5-Yes 0-No

The Board reviewed the policy and regulation once again and made revisions to what was presented. The revisions will be made and provided to the Board at the next meeting for a 2nd reading and approval.

15. CONSENT AGENDA

Motion was made by Thomas Rumsey, second by Laura Sakala to approve the Consent Agenda below. Dennis Schaperjahn stated that new teachers appear on the consent agenda to be appointed to various positions when they have not been hired by the District yet. The following teachers were removed from the agenda for any co-curricular or coaching positions until they are appointed as Teachers in the District:

Stephen Hall
Jacqueline Redick
Charles Diamond

All voted aye to approve the motion with the above removed from the agenda.

Motion Passed 5-Yes 0-No

Rescind the appointment of Kelly Lemay as a Special Education Teacher who was appointed at the June 26, 2014 Board meeting.

Appoint Jesse Radosti as a 2014 Extended School Year Summer School Teacher to be held on July 7 through July 31, 2014 from 8:30–11:30 AM at a rate of \$42 per hour.

Appoint Jesse Radosti as a Special Education Teacher effective September 1, 2014 for a three year probationary period effective September 1, 2014 – August 31, 2017 in the tenure area of Education of Children with Handicapping Conditions-General Special Education tenure area. He will be placed on Step M1 of the GTA salary schedule - \$45,065 per year.

Accept the resignation of Kelly Sanders from her Cleaner position effective July 8, 2014.

Appoint the following Coaches for the 2014-15 school year:

<u>FALL SPORTS</u>	<u>NAME</u>	<u>LEVEL</u>	<u>STIPEND</u>
Girls Varsity Soccer	Deb Wilday	D	\$5,400
Girls Modified Soccer	Paula Canell	C5	3,060
Boys Varsity Soccer	Rob Martin	B3	3,600
Boys Modified Soccer	Stu Wilday	D	3,960
Cross Country	Geoff Maliszewski	D	5,400
Golf	Lynn Prehn	D	5,400
Varsity Volleyball	Jennifer Flinton	C5	4,500
JV Volleyball	Dan Mulroy	A2	1,890
Modified Volleyball	Ethel Rubley	C5	3,060
<u>WINTER SPORTS</u>	<u>NAME</u>	<u>LEVEL</u>	<u>STIPEND</u>
Girls Varsity Basketball	Deb Wilday	D	\$6,300
Girls JV Basketball	Phil Meashaw	C2	4,500
Girls Modified Basketball	Stu Wilday	D	4,500
Boys Varsity Basketball	John Stevens	A3	3,240
Boys JV Basketball	Sean Kennedy	A2	2,430
Boys Modified Basketball	Mark Kalinkewicz	C1	3,600
Varsity Wrestling	Mike Sartin	C1	5,400
JV Wrestling	-	-	-
Modified Wrestling	Greg Birbilis	D	4,500
Varsity Competitive Cheerleading	Karen Moffatt	B3	4,500
JV Competitive Cheerleading	Margaret Signor	A2	2,430

The Board requested information on what the Summer Curriculum Teachers will be doing, the number of hours they will be working, etc. Mr. Shine will be emailing this information to them.

Appoint the following 2014 Summer Curriculum Workers at a rate of \$29 per hour.

Keira Nevins	Christine Adams
Regina Culbert	Rachel Montalbano
Fran Hoffman	Scott Smith
Janis Palsgraf	Bradley Johnson
Gina Bikowicz	Mariann Gribben
Dave Nettleton	Jesse Radosti
Carla Gload	Nancy Christiansen
Jen Yerdon	Brenda Peconie
Mallory O'Reilly	Karen Decker
Sarah Korona	Kristin Ostrander
Sue Peters	Kurt Redman
Geoffrey Maliszewski	Elaine Vandenburg
Carrie Herron	Kristin Mars
Kristyn Akin	Michelle Durand
Beth Brewster	Janis Palsgraf
Ernie Powers	

Approve the attached Co-curricular appointments for the 2014-15 school year.

End of Consent Agenda

16. BOARD MEMBER COMMENTS

Mr. Rumsey is pursuing training for district Administrators. Mr. Shine is going to look into reinstating the Sr. Citizens Breakfast next year. The hiring process for new teachers was discussed. Laura Sakala pointed out GPA and quarterly grade calculation discrepancies that seem to be unresolved and follow up communication to parents may be warranted. Joan Slagle was concerned of student scores in Social Studies what could be done to improve them. She would like to see Board Work Sessions conducted the way they were in the past where only discussion took place and official school business only took place at Board Meetings.

17. SUPERINTENDENT'S REPORT

Fire Inspections were conducted on June 25, 2014 for the 2014-15 school year. There were a few minor non-conformances in the Galway K-12 Facility that were immediately corrected. The Bus Garage, Grounds Maintenance Building, HS Storage Unit, the Storage Unit by the track, and the Conex Box at the Bus Garage did not receive any non-conformances. Fire inspection reports have been completed and mailed to the NYS Education Department.

18. PUBLIC COMMENT

Nadine DesPres, PTSA President, commented on her child's report card which was accurate and talked about where PTSA could help in regard to some sort of recognition for employees.

19. EXECUTIVE SESSION

Motion was made by Laura Sakala, second by Jay Anderson to move into executive session at 8:44 PM to discuss specific personnel.

All voted aye to approve the motion. Motion Passed 5-Yes 0-No

20. REGULAR SESSION

Motion was made by Laura Sakala, second by Jay Anderson to return to regular session at 10:15 PM.

All voted aye to approve the motion. Motion Passed 5-Yes 0-No

21. ADJOURNMENT

Motion was made by Laura Sakala second by Jay Anderson to adjourn at 10:16 PM.

All voted aye to approve the motion. Motion Passed 5-Yes 0-No

Respectfully submitted,

Linda Casatelli

District Clerk

Attachment: 2014-15 Co-Curricular Appointments

2014-15 CO-CURRICULAR APPOINTMENTS

Position	2012-2016 Rate of Pay
After School ELA/Math and Homework Lab (Per Hour) Kathleen DiBlasi Charmaine Hutcheson Sara Korona Melanie McDonald Rachel Montalbano Laura Moore Daniel Mulroy Janis Palsgraf Elaine Vandenburg	\$42
Art Club Amy David (6 th , 7 th , 8 th grade students only)	\$1,030
Banana Splits (up to 4) Dorothy Chynoweth Sara Korona Lucinda Ormiston	\$303
Camp Chingachook Coordinator Paula Canell	\$203
Chamber Singers Mellenie Booth	\$1,922
Chaperone-Basketball/Wrestling/Volleyball (as needed) per night Jo-Anne Curtis Joanne Donnan Sara Korona Melanie McDonald Kurt Redman Barb Agresta Terri Atwell Katherine Keller Cathy Malakauskas Tracy Smith Janet VanRijsewijk	\$81
Chaperone-Dances (per night) Sara Korona Melanie McDonald Daniel Mulroy Kurt Redman Elaine Vandenburg Terri Atwell Deb Hanna Cathy Malakauskas	\$83
Chaperone-NYSSMA Activities** (per hour) Gary Barrow Mellenie Booth Bradley Gregg Terri Atwell	\$21

Fitness Center Supervisor (per hour) Jeannine Franze Bechand Daniel Mulroy Barb Agresta Katherine Keller Rose Scheuer Tracy Smith	\$21
Detention Supervisor (per hour) Jeannine Franze Bechand Joanne Donnan Melanie McDonald Terri Atwell Deb Hanna	\$29
Elementary Band Gary Barrow	\$356
Elementary Chaperone (per hour) (For grades 1-3 Concert) Jennifer Coombs Regina Culbert Jo-Anne Curtis Kathleen DiBlasi Deb Hutchinson Sara Korona Lucinda Ormiston Barb Agresta Cathy Malakauskas Karen Moffatt Janet VanRijsewijk	\$25
Elementary Chaperone (Camp Chingachgook) (per night) Paula Canell Maryann Gribben Brad Johnson Mark Kalinkewicz Rachel Montalbano Carol Remscheid	\$81
Footprint Advisor Karen Decker Kristin Ostrander	\$961
Freshmen Class Advisor	\$1,139
GTV Advisor Kristin Ostrander	\$2,135
Jazz Band Gary Barrow	\$1,922
Junior Class Advisor	\$1,709
Junior State of America	\$1,709
Literary Magazine Melanie McDonald	\$1,353
Marine Biology Club Advisor Jeannine Franze Bechand	\$498
National Honor Society Joanne Donnan	\$1,282

National Junior Honor Society	\$1,282
SADD Maureen Mierzwa-Latza	\$997
Science Club Paul Levin	\$498
Senior Class Advisor Kristyn Akin	\$1,994
Ski Club Rachel Montalbano	\$498
Sophomore Class Advisor	\$1,424
Spring Play Production - Musical Director Mellenie Booth	\$1,566
Spring Play Production – Director	\$1,566
Student Senate - High School Chris Kirvin	\$1,851
Summer Art Fair Advisor Deb Neahr Karen Moffat	\$29
Ticket Sales (per night) Sara Korona Barb Agresta Terri Atwell Katherine Keller Cathy Malakauskas Rose Scheuer Tracy Smith Janet VanRijsewijk	\$62
Yearbook-Elementary Dave Nettleton	\$532
Yearbook-High School Dave Nettleton	\$1994
Assistant(s) to the Athletic Director Deborah Wilday, Daniel Mulroy	\$3,750 each
Audio Visual Supervisor Amy Derwin	\$2,689
Web Master/Cyber Club Advisor Kris Darlington	\$2,689